

User management and access control

Can I have other people in our organization using SDS Inventory Management with me?

Invite your employees to join SDS Manager

With SDS Manager, you can add unlimited numbers of users. We suggest that you only create user accounts for employees that will administrate the SDS library.

Click here to [open SDS Manager to invite employees \(require login\)](#).

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The screenshot displays the SDS Manager dashboard. On the left is a navigation menu with items: Dashboard, All my SDSs, My locations, Manage SDS Library, Global SDS Search, SDS compliance, Substitutions, Risk assessment, Job procedures, My job procedures, Exposures, and Reports. The main content area features a header with the text 'See SDS Manager in daily use - from your employees perspective'. Below this is a search bar with the placeholder 'Product, Supplier, CAS#, UFI#, EU No.'. The dashboard contains three main cards: 1) 'SDS I have access to' showing '189' with links for 'Show my SDSs' and 'Add substances to my library'. 2) 'Revised SDSs' showing '188/189' with a '99%' progress indicator and a link for 'Update outdated SDSs'. 3) 'Number of users' showing '2' with a red-bordered link for 'Invite users'.

Invited users can have an Admin Role, Staff Role or No Access Role.

You are flexible to decide access type on location level. A user can be given an Admin role on one location and read-only access to other locations.

To be able to manage SDSs in your library, users will need an Admin role.

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Create new user ✕

Full name* Email address*

Phone

Role ?

- Admin
- No Access
- Staff
- Admin

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