## How to keep our SDS library up-to-date My supplier sent me a new updated Safety Data Sheet

Suppliers sometimes send their customers updated Safety Data Sheets for products that they have bought.

If you receive a new Safety Data Sheet e.g., by email you first <u>search for your current SDS</u> (require login) and select "Replace with new SDS"

© ∠	When your emp The page is fully	where your employees find SDS for products the ployees scan your <u>QR code poster</u> or click on your <u>SDS libr</u> or mobile friendly and give one click access to First Aid ion of your SDS library you should use the <u>Manage SDS Lib</u>	ary on your intranet this page v Fire 🎦 and Accidental release-		Check what your employees will see	
ବ	Filter by Product name, Supplier, CAS# or UFI# 📧 🔍				General Haza	ard Revision Risk Personalized view
Ê.						
55	Product Name个	Supplier Name	Location	Signal word	Pictograms & Controls	Substance hazard Actions H S E
6	I,Z-UIMETNOXYETNANE	ILI AMERICA	165t 31	Danger:		H4 SI E5 🕮 🗹 🏷 📾 < 🔅
<b>1</b> 0						🖬 🔛 🖬
	1,2-Dimethoxyethane	Sigma-Aldrich Inc	Test 31	Danger	۵ 🗘 🗞	HS S3 Move SDS
						Log presence of product
	1,2-Dimethoxyethane	Fisher Scientific UK	Test 31	Danger	۵ 🗈 🗞	H5 S5 Create risk evaluation
	Monoglyme; 1,2-Dimethoxyethane				<b>v v v</b>	Wove to archive
	1,2-Dimethoxyethane	Merck Life Science UK Limited	Test 31	Danger	۵ 🔅 🗞	Safety information summary  SS C Replace with new SDS C Edit SDS information C Add EAN code
	Rows per page 10 - 11-19 of 19 < >					Add EAN Code     Add attachment     Mark product as discontinued

Next you drag your new file to the drop field of upload the file using the button "Browse File"

Exact	match search results:													
	Name	Product code		Supplier	Revision date	Regulation area		Language		Actior	าร			
€→	1,2-Dimethoxyethane	307432		Sigma-Aldrich Inc	2023-05-25	US, CA		English	i	_		► **	<	
€→	1,2-Dimethoxyethane	E27408		Sigma-Aldrich Inc	2023-04-16	US, EU, CA		English				► **	<	
⊶	1,2-Dimethoxyethane	259527		Sigma-Aldrich Inc	2023-03-29	US, CA		English				<b>₹</b>	<	
⇔	1,2-Dimethoxyethane	E27408		Sigma-Aldrich Inc	2023-03-18	US, CA		English				<b>₹</b>	<	
⊶	1,2-Dimethoxyethane	72405		Sigma-Aldrich Inc	2023-03-17	US, EU, CA		English			2	<ul> <li>▼</li> </ul>	<	
⊶	1,2-Dimethoxyethane-d10, >=99 atom % D, >=98% (CP)	765236		Sigma-Aldrich Inc	2023-04-20	US, EU, CA		English				<b>₹</b>	<	
	Search for "1,2-Dimethoxyethane Sigma-Aldrich Inc Google 1. Click the Search button to rerun your search on Go (opens in new browser tab). 2. Download Safety Data Sheet you find to your devic 3. Switch back to this tab and drag & drop the file to y library.	ogle e.	<b>.</b>	Not finding what y for? Search using Ask SDS Manag	Google	·	D	Drag and d	roț	Browse	e File	e	Ð	

## Page 1 / 2

## © 2024 SDS Manager <eb@aston.no> | 2024-11-23 10:30

URL: https://faq.sdsmanager.com/content/39/511/en/my-supplier-sent-me-a-new-updated-safety-data-sheet.html

## How to keep our SDS library up-to-date

SDS Manager will import the file you upload. You are then shown a confirmation dialog where you confirm replacing your current SDS (in below example from 2023) with the new SDS from 2024.

	Replace current SD	S with new SDS
	Original value current SDS	Original value new SDS
Product Name	1,2-Dimethoxyethane	1,2-Dimethoxyethane
Supplier Name	Sigma-Aldrich Inc	Sigma-Aldrich Inc
Revision date	2023-05-25	2024-09-08
Signal word	Danger	Danger
GHS pictogram	s 🚯 🚺 🚸	۵ 🗘 🗞
Locations using	• Test 31	
the SDS		
	DS Information to newer version	Copy information message to newer v
1.0	nents to newer version	
	Move to newe	r version

The current SDS will be move to <u>Archive</u> (require login) and the new SDS you added will be active in your library.

Unique solution ID: #1139 Author: n/a Last update: 2024-10-04 09:20