

Add SDS to our library

How can I create a hierarchy of locations that match our company structure?

- Step 1: From your menu panel on the left of your screen, go to 'Manage SDS Library' and click on 'Add location'.

Add SDS to our library



Navigation menu:

- Dashboard
- All my SDSs
- My locations
- Manage SDS Library** (99+)
- Benedict GmbH (9)
- ISAVIA (59)
- SDSes (98)**
- WAYFINDER FAMILY S... (35)
- + Add location**
- Import status
- SDS requests (1)
- Archive
- Global SDS Search

Right sidebar:

SDS Library for Company

Filter by Product name, :

Product Name ↑

A-100 Exterior Acrylic Lat
Flat MOCS Anti-Graffiti C

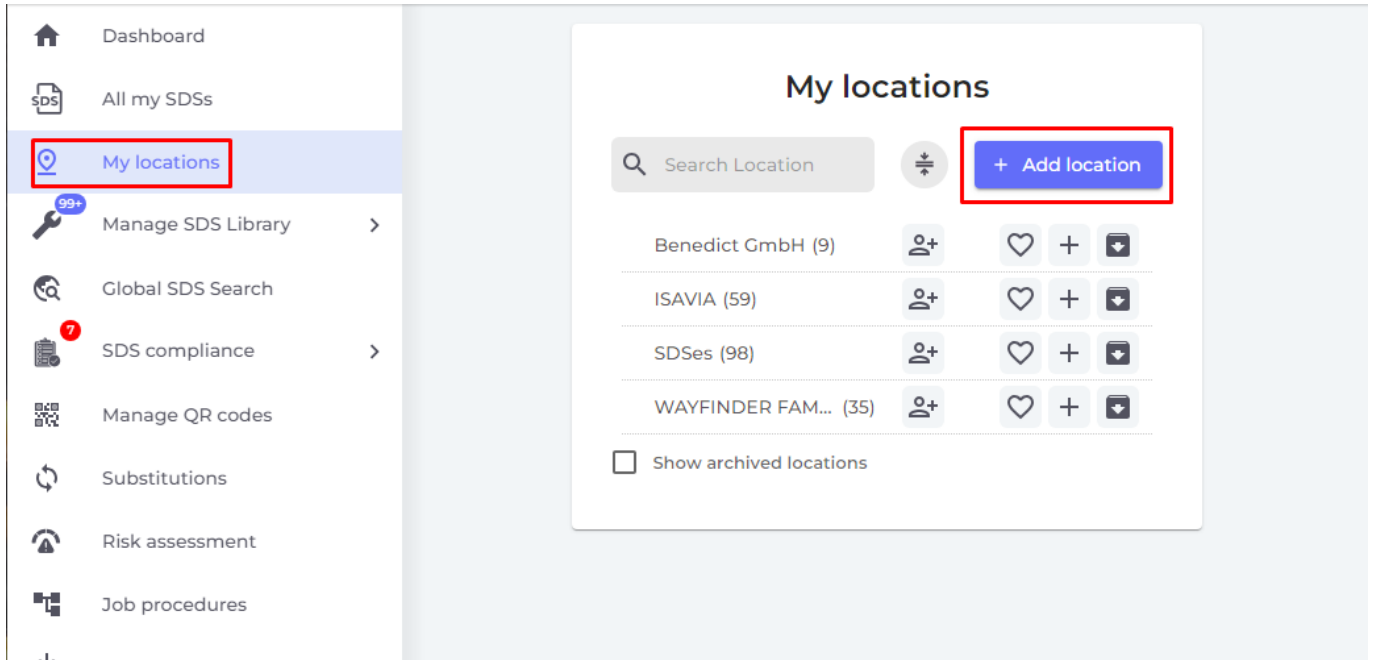
Acetone

Acetone

AUTO MAGIC STRAWBEI
WET WAX

Or you can also find 'Add location' button in 'My locations' page.

Add SDS to our library



- Step 2: Fill out the location information and click the 'Create' button.

Create a location ✕

Name

Parent location ▼

Responsible ▼

Create

- Step 3: Click on '+' icon to create more Sub-locations as needed for your location hierarchy.

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99+ Manage SDS Library

- Benedict GmbH (9)
- ISAVIA (59)
- SDSes (98)** + ♡
- WAYFINDER FAMILY S... (35)

+ Add location

↕ Import status

📄 1 SDS requests

↓ Archive

🔍 Global SDS Search

! We discovered issues with one or more details one the Import status page

Product Name ↑	Signal word
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A-100 Exterior Acrylic Latex Flat MOCS Anti-Graffiti Grey	Danger
THE SHERWIN-WILLIAMS COMPANY SDSes	

Acetone	Danger
THE SHERWIN-WILLIAMS COMPANY	

- 🏠 Dashboard
- 📄 All my SDSs
- 📍 **My locations**
- 🔑 99+ Manage SDS Library >
- 🔍 Global SDS Search
- 📄 7 SDS compliance >
- 📄 Manage QR codes
- 🔄 Substitutions
- 🚨 Risk assessment

My locations

🔍 Search Location ⌵ + Add location

Benedict GmbH (9)	👤	♡ + ⌵
ISAVIA (59)	👤	+ Add sub-location
SDSes (98)	👤	♡ + ⌵
WAYFINDER FAM... (35)	👤	♡ + ⌵

Show archived locations

Unique solution ID: #1033

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