Add SDS to our new library

How can I create a hierarchy of locations that match our company structure?
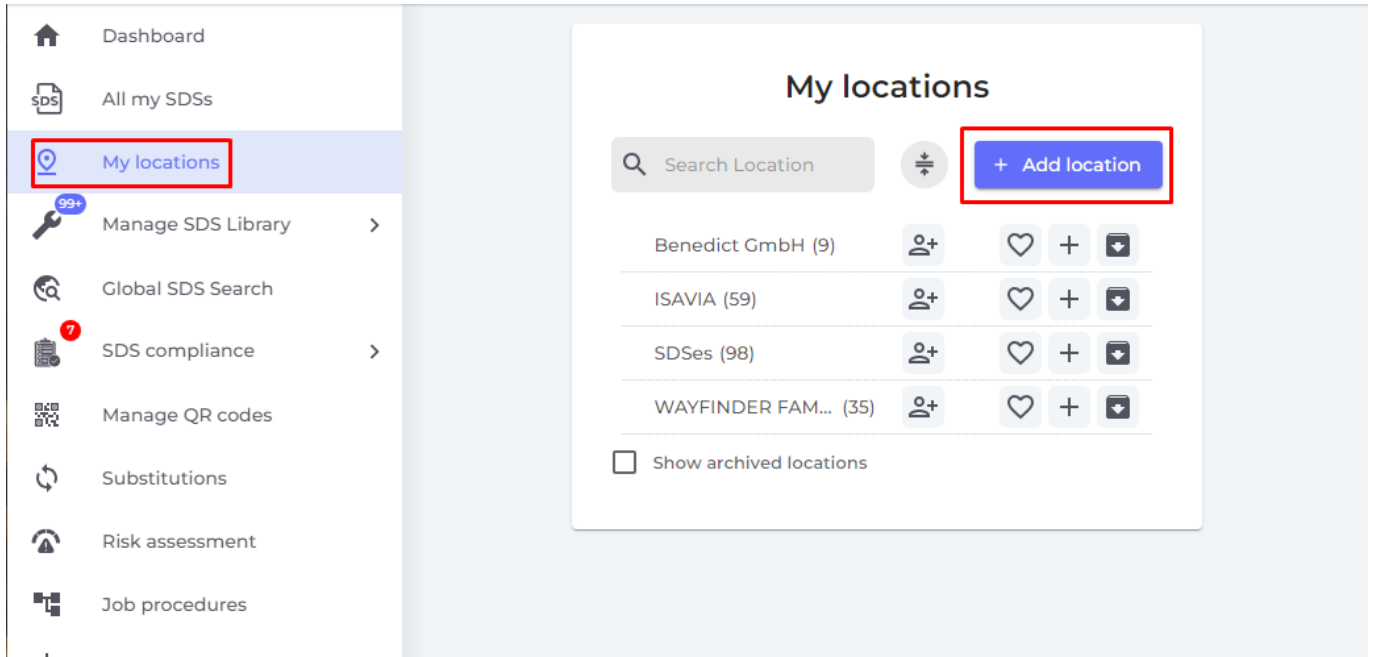
- Step 1: From your menu panel on the left of your screen, go to 'Manage SDS Library' and click on 'Add location'.

URL: https://faq.sdsmanager.com/content/61/207/en/how-can-i-create-a-hierarchy-of-locations-that-match-our-company-structure.html

Add SDS to our new library

SDS MANAGER

📌

🏠 Dashboard

🗂 All my SDSs

📍 My locations

🔧 **99+** Manage SDS Library ⌄

○ Benedict GmbH (9)

○ ISAVIA (59)

○ SDSes (98)

○ WAYFINDER FAMILY S... (35)

⊕ Add location

⇅ Import status

📝 **1** SDS requests

⬇ Archive

🔍 Global SDS Search

SDS Library for **Company**

Filter by Product name,

Product Name ↑

A-100 Exterior Acrylic Lat
Flat MOCS Anti-Graffiti C

Acetone

Acetone

AUTO MAGIC STRAWBEI
WET WAX

Or you can also find 'Add location' button in 'My locations' page.

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- Step 2: Fill out the location information and click the 'Create' button.

- Step 3: Click on '+' icon to create more Sub-locations as needed for your location hierarchy.

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⚠ We discovered issues with one or more
details one the Import status page

Product Name ↑	Signal word
A-100 Exterior Acrylic Latex Flat MOCS Anti-Graffiti Grey **THE SHERWIN-WILLIAMS COMPANY** SDSes	Danger
Acetone Acetone **THE SHERWIN-WILLIAMS COMPANY**	Danger

🏠 Dashboard

🗒 All my SDSs

📍 My locations

🔧 Manage SDS Library >

Global SDS Search

📋 SDS compliance >

QR Manage QR codes

↻ Substitutions

Risk assessment

My locations

🔍 Search Location   ÷   **+ Add location**

Benedict GmbH (9)   👤+   ♡ **+** ⬇

ISAVIA (59)   👤+   *Add sub-location*

SDSes (98)   👤+   ♡ + ⬇

WAYFINDER FAM... (35)   👤+   ♡ + ⬇

☐ Show archived locations

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