

User management and access controll

Can I have other people in our organization using SDS Inventory Management with me?

Invite your employees to join on SDS Manager

With SDS Manager, you can add unlimited numbers of users. We suggest that you only create user accounts for employees that will administrate the SDS library.

Click here to [open SDS Manager to invite employees \(require login\)](#)

User management and access control

The screenshot displays the SDS Manager dashboard. On the left is a navigation menu with the following items: Dashboard, All my SDSs, My locations, Manage SDS Library, Global SDS Search, SDS compliance, Substitutions, Risk assessment, Job procedures, My job procedures, Exposures, and Reports. The main content area has a header that says 'See SDS Manager in daily use - from your employees perspective'. Below this is a search bar with the placeholder text 'Product, Supplier, CAS#, UFI#, EU No.'. The dashboard features three main cards: 1. 'SDS I have access to' showing '189' SDSs, with links for 'Show my SDSs' and 'Add substances to my library'. 2. 'Revised SDSs' showing '188/189' with a '99%' progress indicator and a link to 'Update outdated SDSs'. 3. 'Number of users' showing '2' users, with a red box highlighting the 'Invite users' link.

Invited users can have an Admin Role, Staff or No Access Role.

You are flexible to decide access type on location level. A user can be given an Admin role on one location and read-only access to other locations.

To be able to manage SDSs in your library, users will need Admin role.

User management and access control

Create new user

X

Full name*

Email*

Phone

Role

Define global user roles for SDS Manager.
Different roles can access different pages.
In the next step, you can choose which locations the user can access.

SEND INVITATION

Unique solution ID: #1069
Author: n/a
Last update: 2023-08-12 20:01